



# The City of West University Place

*A Neighborhood City*

## CITY COUNCIL

Susan Sample, Mayor  
Bob Kelly, Mayor Pro Tem  
Burt Ballanfant, Councilmember  
Brennan Reilly, Councilmember  
Mardi Turner, Councilmember

## STAFF

M. Chris Peifer, City Manager  
Alan Petrov, City Attorney  
Thelma Gilliam, City Secretary

## CITY COUNCIL MEETING ACTION MINUTES

The City Council of the City of West University Place, Texas, met in special and regular session on **Monday, April 10, 2017**, in the Municipal Building, 3800 University, West University Place, Texas beginning at **6:00 p.m.**

### SPECIAL MEETING

**Call Meeting to Order.** Mayor Sample called the special meeting to order at approximately 6:30 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Kelly, Councilmembers Ballanfant, Reilly and Turner, City Manager Peifer, City Secretary Gilliam, City Attorney Petrov, and Parks and Recreation Director White.

Agenda items were as follows:

#### 1. Executive Session

Notice was given that City Council would convene in executive session in accordance with Sections 551.071 and 551.072 of Chapter 551 of the Texas Government Code:

Mayor Pro Tem Kelly moved to recess the special meeting and go into Executive Session. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None  
**Absent:** None

#### 2. Close Executive Session and Reconvene Special Meeting

Matters related to any desired action resulting from discussions held in closed executive session.  
*Recommended Action: Discuss and take any desired action.*

Councilmember Ballanfant moved to close the executive session and reconvene the special meeting at approximately 6:20 p.m. Mayor Pro Tem Kelly seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None  
**Absent:** None

Councilmember Ballanfant moved to close the special meeting at 6:21 p.m. Councilmember Turner seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner  
**Noes:** None  
**Absent:** None

## REGULAR MEETING

**Call Meeting to Order.** Mayor Sample called the regular meeting to order at approximately 6:30 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Kelly, Councilmembers Ballanfant, Reilly and Turner, City Manager Peifer, City Secretary Gilliam, City Attorney Petrov, Public Works Director Beach, Parks and Recreation Director White, Finance Director Kalka, and Treasurer Waits.

Chair of the Friends of West U Parks Fund, Inc., Mark Prescott, was also present.

Boy Scout Abhi Gogineni, Troop 211, led the Pledge.

City Secretary Gilliam confirmed that the notice of the meeting was posted in accordance with law.

Agenda items were as follows:

### 3. Public Comments

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

### 4. Calling for a Joint Public Hearing on the Comprehensive Plan

Matters related to an ordinance calling for a joint public hearing with the Zoning and Planning Commission to hear comments related to amending the City's existing Comprehensive Plan. *Recommended Action: Approve ordinance calling for a joint public hearing with the Zoning and Planning Commission to be held on April 24, 2017.*

Councilmember Reilly moved to approve an ordinance calling for the Joint Public Hearing on first and final reading. Councilmember Turner seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner

**Noes:** None

**Absent:** None

### 5. Liberty Hill Park

Matters related to an update on the enhancements of Liberty Hill Park. *Recommended Action: Receive update.*

Parks and Recreation Director White provided an update on the enhancements. No action was taken.

### 6. Future Agenda Items

Matters related to future agenda items. *Recommended Action: Discuss and take any desired action. City Council*

No new items were added.

### 7. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**A. City Council Minutes**

Approve City Council Minutes of March 27, 2017. *Recommended Action: Approve Minutes.*

**B. On-Call Debris Monitoring Services**

Matters related to a contract for On-Call Debris Monitoring Services. *Recommended Action: Approve contract for On-Call Debris Monitoring.*

**C. Revised Broker/Dealer List**

Matters related to expanding the City's broker/dealer list. *Recommended Action: Approve resolution expanding the City's broker/dealer list.*

**D. Texas Local Government Investment Pool (TexPool) Representatives**

Matters related to a resolution amending the City's authorized representatives at TexPool and authorizing such representatives to conduct transactions for the investment of City funds. *Recommended Action: Approve resolution amending the City's authorized representatives to TexPool.*

Councilmember Reilly requested that 7A be removed for discussion and Mayor Pro Tem Kelly requested that Item 7B be removed for discussion.

Councilmember Turner moved to approved items C and D as presented. Councilmember Reilly seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner

**Noes:** None

**Absent:** None

After discussion, Councilmember Turner moved to approve the City Council Minutes as originally presented. Councilmember Reilly seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner

**Noes:** None

**Absent:** None

After discussion, Mayor Pro Tem Kelly moved to approve entering into a contract for on-call debris monitoring services. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner

**Noes:** None

**Absent:** None

**8. Adjourn**

Councilmember Reilly moved to adjourn the regular meeting at approximately 6:50 p.m. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Kelly, Ballanfant, Reilly, Turner

**Noes:** None

**Absent:** None

Prepared by: Thelma A. Gilliam, TRMC, City Secretary